


# How to Publish Your Courses



Unpublished Site

## Site Information Display

[Options](#)

Home  Sakail 100 01 08/SS  
Syllabus   
Announcements 







1. The default status for courses is **Unpublished**. You must publish your course so that students in your roster can access it.



Unpublished Site

## Site Info

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## Sakail 100 01 08/SS

Site Description:

Term:

Site Contact and email:

Available to:

Included on public sites list:

2. To publish your course, click on the **Site Info** link in the course site's Left Tool Menu and then choose **Manage Access** from the top of the *Site Info* page.

3. Click in the **Publish site** box on the *Change Access for ...* page and then click the **Update** button.

## Site Info

### Change Access for 5

#### Site Status

Publishing your site mak these settings later by g

Publish site

#### Global Access

Your site can be accesse

Can be joined by

Role for people th

[Update](#)

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### Please note:

If you plan to use your course site only for Library E-reserves, the Library will publish your site for you.