

Senior Project Assessment Confidentiality and Reporting

Data collected with these assessment tools will be held in confidence. Only the Office of Institutional Research and Computing Services will have access to unit-level records, and in those cases, access and use of the data is limited to that needed to complete each Office's work on behalf of the College.

Data will be reported only on the institutional, divisional, and departmental/program level. Reports will not be generated about individual members of the faculty or about individual students. The College may elect to make reports of aggregated institutional or divisional data available for accreditation, accountability, marketing, or other purposes.

Department and program level reports will be available to all faculty who are members of the department or program and who hold positions in the department or program that are included in the faculty staffing plan. Other than those exceptions detailed in the following paragraph, department and program-level reports will not be available to anyone outside the department or program except when such availability has been approved by a vote of the full-time faculty of the department or program. If necessary to preserve confidentiality, data will be aggregated across departments or programs, and/or years when preparing department or program reports. In no case will reports be generated with fewer than 8 student projects or with fewer than three faculty respondents.

Administrative and/or staff personnel will have access to institutional, divisional, departmental, and program-level reports as necessary to support departmental self-studies, institutional assessment, and institutional accreditation activities. Personnel with such access will be expected to handle the reports in a manner that is consistent with the confidentiality guidelines outlined above. Students will not have access to reports other than those institution-level reports that are made more widely available by the College.