MEETING CAME TO ORDER: 11:45 am
MEETING ADJORNED: 1:00 pm
SUBMITTED BY: Mark Pritchard

Approval of Minutes: The minutes from March were approved as presented.

OLD BUSINESS

A. Worker Safety Training will be provided by PA Dept. of Labor & Industry (DLI)
We will contact Kathy Roos and ask her to post on My Allegheny to draw interest from AC community.
Topics include: A Safe Lifting & Material Handling, B Grounds Keeping (for summer help), and C Summer Safety-Working in the Heat (heat stroke, insect bites).
Date is June 6 in Campus Center room 301-302. Tentative schedule is 8:30-9:30, 9:30-9:45 Break, 9:45-10:45, 10:45-11:00 Break, 11:00-12:00

B. AED Training (continued discussion)
AED training for the Vukovich Center is April 30 at 10:00 in the Vukovich Center. Room location- TBA.
Others are invited to attend the class as well.
Joe Hall will check if RA’s need AED training.
Bill Ross will be contacted to discuss AED training for Athletics summer workers.
Cliff & Richard will talk to Tim Copper and discuss Conference & Events having their own AED

C. Key Policy Operational Review.
Pat & Linda will meet and make necessary changes and submit final copy to Larry Lee.

D. New Fire Alarm System at Oddfellows (Summer of 2013)
Cliff also talked about the sprinkler systems in Reis Hall, Allegheny Hall, and storage room
Cliff will check on these

E. Emergency telephone access from labs
Brian Gillette is still looking at cost of cell boosters.
F. UCIC Safety Leadership Committee
Richard gave us a statistical handout from UCIC, Richard & Cliff will work on and submit the report to them.

NEW BUSINESS

A. It was discovered that the sidewalk in front of Crawford is uneven and needs looked at. Cliff will address this.

B. Cliff mentioned that a lighting analysis will be done of whole campus and the results will be given to Cliff for further review.

C. Crawford County EMS drill – June 4. Jeff Schneider reported there will be a community-wide hazardous material response from 6:00 pm-7:30 pm at Steffee and also gave Cliff a heads up that Physical Plant personnel will be needed for this exercise. More info to from Jeff S.

D. Annual Committee Certification Training will be held on May 7 in CC room 303 at 11:45. Cliff Wevodau will be providing live training tailored to Allegheny College

E. Jeff Schneider and one other officer will be attending the free daylong DHS Active shooter Workshop in Erie on April 29 2013. The Erie County Convention Center Authority, Northwest PA Emergency Response Group, Northwest PA Business Coalition for Homeland Security and U.S. Department of Homeland Security, are hosting a one-day Security Workshop to enhance awareness of, and response to, an active shooter event.