MEETING CAME TO ORDER: 11:45 am
MEETING ADJORNED: 12:45 pm
SUBMITTED BY: Linda Wetsell
Approval of Minutes: October minutes were approved.

I. OLD BUSINESS

a. Committee recertification: The committee’s application for recertification by PA DLI will be filed in November.

b. Training available from Department Labor and Industry (DLI): list of training that DLI has to offer. We have solicited feedback from Physical Plant and the Print shop for training to bring to campus. Richard will coordinate these efforts.

c. Mold on book-bindings in Pelletier: We continue to try to manage the environment in the area. The current humidity conditions continue to be monitored. The process to get pricing for remediation is ongoing. The goal is to keep this process moving as soon as possible.

d. ADA access to Mellon Swimming Pool: Still on going. Going with a fixed access vs. a portable access. This will bring the College into compliance with regulations.

e. Bylaws: Update: Draft is being reviewed by RCM&D. Richard shared feedback from UCIC meeting where a recent Labor and Industry audit was performed at a member school and that was discussed. This feedback will be incorporated in the review of the bylaws.

II. NEW BUSINESS

a. Fire Inspections: The Meadville Fire Department will reinspect the campus in December to verify corrective actions.

b. AED’s: The committee discussed next steps with AED’s on campus. Do we need additional devises? Criteria for devise requests and locations. The committee would like to add this to a future agenda for further consideration.

c. Key Policy: Jeff S. reported that the Key Policy has been approved by AEC. The Committee would like to place the implementation and communication of the plan to the Campus Community at an upcoming meeting.

d. Mold concerns in student housing: Cliff provided an overview of reported mold in the basement of a college owned house at 394 East College. This is an older house with a dirt
III. STANDING BUSINESS
   a. Accident, Near Miss, and Hazard Reports
   b. Subcommittee Reports
   c. Inspections:
      i. Fire Safety, Campus wide (East Side Oct 15, West Side Oct 18)
         Re-inspection of deficiencies discovered during previous inspections. Conducted by
         Meadville Fire Department and R. Sandieson representing the Safety committee
   d. Training
      i. Receiving hazardous materials regulations applicable to post office staff.
      ii. Radiation Safety web instruction, annual survey, and hands-on training session for
          users of analytic X-Ray equipment.