ALLEGHENY COLLEGE
SAFETY COMMITTEE MINUTES

DATE: May 4, 2011

MEMBERS PRESENT: Jeff Groff, Brad Gowetski, Pat Ferrey, Jeff Schneider, Richard Sandieson
MEMBERS EXCUSED: Joe Hall, Linda Wetsell
CONSULTANTS: Cliff Willis, Larry Lee, Ken Haddix
GUESTS:

MEETING CAME TO ORDER: 11:50
MEETING ADJORNED: 12:55
SUBMITTED BY: Richard Sandieson

Approval of April Minutes:

I. OLD BUSINESS

a. Pedestrian safety
   i. Security is looking into availability of speed monitor signs.
   ii. The City has received approval of sidewalk design for Main Street. Walk installation will begin soon.

b. Accessibility
   Campus Accessibility Map
   i. Printed maps were distributed to all employees.
   ii. Electronic versions have been posted to three web sites: (Safety Committee, Learning Commons, Visitors Center)
   iii. Laminated posters have been installed at six distribution sites. The remaining one, at the security office, will be mounted in an outdoor display cabinet.

c. Key Policy:
The latest “final” revision was emailed to the committee on April 18. Another “final” version will be emailed to the committee very soon.

d. April Safety Committee Awareness Campaign Update
The April Safety Campaign has ended. Thanks to everyone for their help, I think our efforts were a success. We had a four step approach to our efforts:
   i. Our announcement was placed on Inside Allegheny
   ii. The postcard with new slogan was sent to employees and students. Our efforts directed people to our web site and we had over 200 visits to our site. (a winner will be picked at the meeting today)
   iii. The Accessibility map was distributed to employees
   iv. Our final notification will include the winner of our sweepstake for all those who went to our website and one last time direct them to our website

e. Committee Recertification: Our application for recertification by PA Department of Labor and Industry is nearly complete. It should be filed later this week.

II. NEW BUSINESS

a. Power Outage – The telephone notification system was used to keep the campus community informed. Jeff Schneider is conducting a review of our response and “lessons learned”.
b. Acid splash injury – An employee working with pool chemicals was splashed in the face with acid. He washed using the local eyewash/shower unit and called for assistance. He was transported to Meadville Medical Center for evaluation. The injury was temporary. Corrective Actions: Additional signage, path markings, and additional training will be provided.
c. ADA – An accessibility assessment was conducted on April 18. The consultant’s report has not yet been received.

d. UCIC Safety Leadership meeting April 20 (R. Sandieson attended by conference call)
UCIC will sponsor a boot-camp style training this summer covering OSHA compliance. Training will be at Dickinson College. Cost for the college leadership committee representative will be covered by the consortium. Additional participants will be charged ~$400 to cover housing and meals. Richard Sandieson and Brian Gillette will attend.

III. STANDING BUSINESS

a. Reported Safety Issues:
   i. Chairs in the basement have loose parts and have caused falls.
   Update: All chairs have been inspected and repaired.
   ii. Two reports related to increasing the number of crosswalks on North Main.
   iii. Report concerning need for lighting and call box near motor pool parking lot.
   iv. Report of loose wires on south side of Hulings following wind storm

b. Inspections:
   i. Quigley mechanical areas:
      1. Found in good condition – work order issued to repair a small oil leak from motor bearing.
   ii. Mellon boiler room and pool treatment:
      1. Minor trash removal completed.
      2. Emergency shower water resupply rerouted to provide better temperature control.
   iii. Lab fume hoods were inspected for damage from power outage.
      1. Several electrical problems were discovered and these have been repaired by maintenance staff.

c. Training

   i. Completed:
      1. Webinar: 9-15 Passenger Van Regulation-April 13, 1:00–2:00 PM
         Targeting specific new management requirements applicable to colleges
         Update: Attended by Jeff Schneider, Bob Irwin, Richard Sandieson
      2. Lab Safety for Physics Researchers
         April 11 2:30 – 3:30, Provider: R. Sandieson
         Attendees: Physics Junior Seminar
      3. Shop Safety for Physics Researchers
         April 18 2:30 – 3:30 Provider: R. Sandieson
         Attendees: Physics Junior Seminar

   ii. Upcoming
      1. Webinar: Infrared Thermography, May 11 1:00 – 2:00 PM
         Attendees: Electricians, Preventative Maintenance
      2. UCIC Safety Leadership OSHA Training
         3 Day Boot Camp - Tuesday 6/28/11 to Thursday 6/30/11
         Attendees: Richard Sandieson, Brian Gillette