DATE: December 1, 2010

MEMBERS PRESENT: J. Groff, R. Sandieson, L. Wetsell, P. Ferrey, Brad Gowetski
MEMBERS EXCUSED: Joe Hall
CONSULTANTS: Linda Litzinger, Jeff Schneider, Larry Lee
GUESTS:

MEETING CAME TO ORDER: 11:45
MEETING ADJORNED: 12:45
SUBMITTED BY: Brad Gowetski

Approval of November Minutes: Forgotten (next month)

I. OLD BUSINESS
   a. Pedestrian and bicycle safety:
      Update: Continued discussion.
   b. Accessibility:
      Update:
      i. Ramp connecting Vukovich parking to Campus Center has been completed.
      ii. Ramp providing access to Alden nearly completed. Railings will be installed.
      iii. Good progress on campus accessibility map.
   c. Committee Web Site:
      Update on site, awareness, ease of access, visibility, and future safety tips.
      Linda Wetsell will arrange a meeting of the communication subcommittee to work out means and wording of announcements.
   d. Hazard Communication:
      Update: Vukovich scene shop has been inventoried and a new MSDS binder has been assembled. A spare copy of the data sheets has been archived.
   e. Key Policy
      Jeff Schneider will distribute the updated policy to the committee for comment.
   f. Safety Walk:
      Representatives of ASG and Security did a safety walk of the campus – looking at lighting, call box visibility, barriers, etc. Jeff Schneider will forward recommendations to the committee.

II. NEW BUSINESS
   a. Hazard Inspection and Accident Investigation Webinar November 16:
      Update: Four committee members and two staff attended. Sandy will forward sample checklists to the committee.
   b. Safety Equipment:
      Update: New emergency eyewashes have been installed in the Vukovich Scene and Costume shops.
   c. Risk Assessment:
      A Campus risk assessment was performed by consultants from Oswald Inc. Results will
      Update: (Larry and/or Sandy)
d. **Physical Plant Welding Shop** (Relocation and Safety Considerations)

e. **UCIC Safety Leadership Committee:**
   - i. Best Practices Slips Trips Falls (attachment)
   - ii. Report on Preventing Sprains and Strains (attachment)

### III. STANDING BUSINESS

a. **Reported Safety Issues:**
   - i. None

b. **Inspections:**
   - i. **Safety/Fire Code Inspection** of North Village II and two newly acquired houses by Chubb Insurance and Physical Plant.
     **Update:** Report received from Chubb. North Village II found to be fully in compliance. Recommend electrical inspections of houses.
   - ii. New eyewashes have been installed in Vukovich scene shop and costume shops and visually inspected. Flow rates will be verified this afternoon (December 1).

c. **Workers Comp Reports**
   - i. Incident reports reviewed:
   - ii. Other: Quarterly summary of property and liability claims was provided by Linda Wetsell. There were no incidents this quarter that resulted in claims.

d. **Training**
   - i. Completed:
     - 1. **Hazard Inspection and Accident Investigation Webinar**
        Provider: RCM&D
        Attendees: Jeff Groff., Kathy Conaway, Joe Hall, Richard Sandieson, Christi Pendolino, Pat Ferrey
     - 2. **Arc Flash Webinar**
        Provider: EHS Magazine
        Attendees: Brad Gowetski, Dave Bachman, Ken Haddix
     - 3. **Arc Flash Training**, Pittsburg, Two Day
        Provider: Dave or Dan
   - ii. **Scheduled for December:**
     - 1. **Welding Safety Training** (Dec. 8, half day hands on seminar)
        Presented by Dave Wunderle of AirGas Inc.
        Attendees: Applicable Physical Plant Staff
     - 2. **Cylinder Gas Safety Training** (Dec. 8, One hour)
        Presented by Dave Wunderle of AirGas Inc.
        Attendees: Applicable Physical Plant Staff
     - 3. **Lab and Radiation Safety** (Dec. 3, One hour hazard awareness and emergency response training for housekeeping)
        Provider: R. Sandieson
        Attendees: Housekeeping staff from Science Complex, Carr, and alternates

e. **Subcommittee Reports:**