DATE: December 8th, 2009

MEMBERS PRESENT: Richard Sandieson, Joe Hall, Ken Kensill, Jeff Groff, Tammy Garland

MEMBERS EXCUSED: Pat Ferrey

CONSULTANTS: Larry Lee, Ken Hannah, Linda Wetsell

MEETING CAME TO ORDER: 10:01 AM

MEETING ADJOURNED: 11:02 AM

SUBMITTED BY Kenneth Kensill

I. OLD BUSINESS

November Minutes approved (not submitted till later)

a. Ken Hannah, Cliff Willis, and R. Sandieson discussed our training program. It will include others, not just Physical Plant.

b. Per Jeff Groff ref. training for blood born pathogens, Athletics has training (Jamie Plunkett)

c. AED is now installed in the Library

d. INFORMER (alarm box) will be issued to Summerfield.

e. Corrective actions from Chubb risk management inspection have been completed. A fire sprinkler pipe in Brooks was upgraded from ¾” to 1”. Improper storage (within 18” of sprinkler heads) in McKinley’s and Doan Hall has been corrected. Fire extinguisher replaced.

II. NEW BUSINESS: January 2010 Meeting

a. RCMD- To help us identify problems. We investigate, communication needs improvement, must follow all workers compensation rules. Linda Wetsell will revise form and re-submit.

b. Inspections Science complex/waste disposal.

III. STANDING BUSINESS (Incidents, inspections, training, budget, subcommittee reports, etc.)

a. Safety Inspections- Don Shea to complete House inspections and building inspections.

b. No incidents known to be reported.