DATE: September 8, 2010

MEMBERS PRESENT: Pat Ferrey, Richard Sandieson, Jeff Groff, Joe Hall
MEMBERS EXCUSED: Linda Wetsell, Tammy Garland
CONSULTANTS: Larry Lee, Cliff Willis, Linda Litzinger
GUESTS:

MEETING CAME TO ORDER: 10:05
MEETING ADJORNED: 10:55
SUBMITTED BY: Richard Sandieson

Approval of August Minutes:

I. OLD BUSINESS
   a. Pedestrian and bicycle safety:
      Update: We will resume this discussion in October.
   b. Allegheny Commons Fire Alarm Upgrade:
      Completed: A new upgraded fire alarm system has been installed and connected to the central alarm system at Security.
   c. Amendment of Radiation License for return to active status.
      Completed: Amended License Received.
   d. Self-Luminescent Exit Lights:
      Update: Nine fixtures have been replaced. The remaining units will be replaced.
   e. Asbestos removal:
      Completed: Asbestos was removed from pipes in crawl space below Montgomery Hall
   f. Cylinder Gas Storage:
      The committee purchased an outside storage cage for the scene shop.
      Completed: Installed and in service

II. NEW BUSINESS
   a. Room Burn Simulation: Meadville Fire Department will conduct a room burn simulation on October 3 at the main fire station on Park Avenue.
   b. Committee Web Site: Discussion revolved around ways to enhance the site and to increase community awareness of the site. The communication subcommittee will work on a strategy to use existing notices (Cantina box on College site, My Allegheny, safety related prize drawings, etc.) to increase visibility. We will also add a training section to the site to provide information on availability and schedule of training.
   c. Reported Safety Issues:
      i. Reported: Raised and eroded cement surface, reported to be a tripping hazard to workers carrying materials.
         Location: Science Complex Loading Dock
         Corrective Action: Repaired by Physical Plant.
      ii. Reported: Eroded walking surface, trip hazard and catches wheels of carts used to transport lab materials to and from Carr labs.
ALLEGHENY COLLEGE  
SAFETY COMMITTEE MINUTES

Location: Chemistry, walk near exit from south side  
Corrective Action: Repaired by Physical Plant.
iii. Reported: Cardboard stacked along north wall collapsed and caused a  
worker to twist his ankle.  
Location: Maintenance building, basement garage area.  
Corrective Action: Waste removed by Housekeeping.
iv. Reported: Several trips have occurred on the stairs at the Wise Center.  
Location: Wise Center stairs to the left of the entry desk  
Corrective Action: Under review

III. STANDING BUSINESS

a. Inspections:
   i. Buildings on the east side of campus were inspected this summer by  
Security and Meadville Fire Department.  
Corrective Actions: The inspection/deficiency report has not been  
received.

b. Workers Comp Reports
   i. Incident reports reviewed:
      1. Rash following heat treatment for bed bugs.
      2. Particles in eye while grinding in Vukovich Scene Shop
   ii. Other:

c. Training Completed:
   i. Laboratory Fire Safety and Extinguisher Training, Chemistry student  
researchers and teaching assistants  
Provided September 2 by Meadville Fire Dept., D. Shea, R. Sandieson
   ii. Lab Safety for Chemistry Research and Teaching Assistants:  
Provided August 23, 24 and September 2,8 by R. Sandieson
   iii. Radiation Safety Training Sessions,  
Conducted by Todd Mobley of Applied Health Physics on Friday  
September 3:  
      1. Faculty named user training/review/update
      2. Student awareness training for students working in restricted areas
      3. Student worker training for students using regulated materials

d. Subcommittee Reports: