ALLEGHENY COLLEGE SAFETY COMMITTEE MINUTES

DATE: July 13, 2010

MEMBERS PRESENT: J. Groff, R. Sandieson, T. Garland, L. Wetsell, P. Ferrey

MEMBERS EXCUSED: J. Hall

CONSULTANTS: C. Willis

MEETING CAME TO ORDER: 10:05 am

MEETING ADJOURNED: 10:55 am

SUBMITTED BY: Jeff Groff

Reading of minutes: Approved minutes of June 1, 2010 (with deletion of standing Buisness – a.ii)

I. OLD BUSINESS
   a. Pedestrian and bicycle safety: Pedestrian safety flier and policy on bicycle riding on campus:
      Update: We will resume discussion following the arrival of Jeff Schneider, the new director of security.
   b. Allegheny Commons Fire Alarm Upgrade
      Update: To be completed this summer. – 95% complete
   c. Ventilation upgrade to Art Department darkrooms:
      Update: Funding approved and scheduled for this summer – K. Hanna will confirm schedule.
   d. Outdoor Electrical Service Equipment:
      Update: Hardware purchased by the committee has been received. This will provide safe, waterproof, and ground-fault protected service for outdoor events.
   e. Severe Weather / Local emergency Warnings on web (myAllegheny).
      Update: To be coordinated with security and public affairs
   f. Amendment of radiation license for return to active status.
      Update: Application has been made to the PA DEP Bureau of Radiation Protection. Part of the application involved an update to out “Radiation Safety Program.” The program has been crafted to fully address current regulatory requirements as well as to allow flexibility in meeting our obligations. A copy of the revised program was circulated to committee. R. Sandieson will report back to committee re: on-going training, storage, appropriate set-up.
   g. FEMA – National Incident Management System
      Update: Jeff Schneider is researching this issue.
II. OLD BUSINESS
   a. Self-Luminescent Exit Lights: Eight radioactive lights were removed from Bentley basement, Reis basement, and Montgomery performance area. These were replaced with non-radioactive and energy efficient LED units. Remaining 16 lights to be removed by end of August.
   b. Asbestos removal: Asbestos will be removed from pipes in the crawl space under Montgomery Hall (by outside contractor) scheduled for Aug. 2-3. The purpose of the abatement is to eliminate the potential exposure to workers performing repairs under the building.
   c. RCM&D Survey: Update from Linda – August 3 (tent.) date for survey of safety committee members. She will follow up with information on format and possible questions.
   d. Defibrillator recall – confirmed that we do not have these specific machines on campus.
   e. Jeff Schneider will join the safety committee after certification.

III. STANDING BUSINESS
   a. Inspections
      i. Fire extinguishers in all houses and buildings were inspected and serviced as necessary. (June, by Don Shea)
      ii. Buildings on the east side on campus will be inspected in July for fire safety. (Joint inspection by Security and Meadville Fire Department)
   b. Workers Comp Reports – Pat F. distributed reports for Jan 1 – June 30. Follow up on select situations with those employees directly involved.
   c. Training:
      i. Campus Safety Health and Environmental Management Conference Richard Sandieson will attend the training conference July 19-22.
      ii. Fall lab safety training for chemistry research students scheduled for August 25 and 26
   d. Subcommittee Reports:
   e. Next meeting – August 3, 10:00 am, possible 2 hours with Clint to review questionnaire. Linda W will confirm details.