ALLEGHENY COLLEGE
SAFETY COMMITTEE MINUTES

DATE: May 04, 2010
MEMBERS PRESENT: Ken Kensill, Jeff Groff, Tammy Garland, Richard Sandieson
CONSULTANTS PRESENT: Larry Lee, Linda Wetsell, Cliff Willis
MEMBERS EXCUSED: Pat Ferrey, Joe Hall
MEETING CAME TO ORDER: 10:00 am
MEETING ADJORNED: 11:00 am

SUBMITTED BY: Linda Wetsell

Reading of minutes: Motion to approve the minutes, motion carried by group

I. OLD BUSINESS
a. Safety message and policy on bicycle riding on campus:
   Update: The committee liked the most recent draft of the pedestrian safety flier. Richard will contact Joe DiChristina and Larry Lee, sharing the most recent copy to see if there are any issues that need to be addressed before our target date to release the piece which is prior to the start of school in the fall.

b. Allegheny Commons Fire Alarm Upgrade:
   Update: To be completed this summer.

c. EPA new Lead Renovation, Repair and Painting Program:
   Update: EPA registration certificate for lead renovation and painting has been received. Training, registration, and equipment purchases were completed prior to the April 22 implementation of the new regulations

d. State Emergency Warning Test
   Update: The drill was held March 18, 2010 at 10:00 am. Ken Kensill reported favorable results. The report was sent to the State on March 19, 2010. The committee asked that Ken and Joe review the evacuation details on the website(s) to confirm that they are current and accurate.

e. Wellness Benefits Fair was held on April 28, 2010:
   Update: There was a good turn out for the event. Our committee provided a power point on the Safety Website, we also provided give aways and answered questions about the safety committee.
II. NEW BUSINESS

a. OSHA Hazard Communication
   
   Update: Richard provided an update on our obligations and compliance. The College provided initial training and provides training on new chemicals. Chemicals are classified by hazards. The College provides MSDS as outlined in the regulations.

b. UCIC / RCM&D Safety Leadership Committee Meeting at Gettysburg
   
   Update: The committee hopes to foster cooperation and sharing among member schools. Richard participated via conference call for one part of the meeting. Linda attended the UCIC board meeting. The college was provided with summary reports related to top accidents, claim summary, claims by incident, severity by top five departments, frequency etc. These reports were shared with the committee. The UCIC Board sets the annual rates for the workers compensation coverage (it’s a self funded plan), it was announced that based on the claim history and the financial standing of the fund, and there will be a reduction in the workers compensation premiums of roughly 17%.

c. ADA- Planning
   
   Update: Richard has been designated as the ADA Coordinator on campus and is drafting the ADA plan including a map of accessibility on campus. Annually Richard works with others on campus (including John Mangine and Cliff Willis) to identify the best way to utilize the funds budgeted in the annual Comprehensive Maintenance Plan (CMP).

III. STANDING BUSINESS

a. Inspections:

b. Workers Comp Reports

c. Training:
   
   i. Lab Safety For Physics Researchers, April 7, provided as part of the Physics junior seminar, 13 Physics majors attended
   
   ii. Annual Safety Committee Certification Training, April 12, Trainee list same as April meeting attendance
   
   iii. Mold Safety Awareness Training, April 19, Provided by Andy Mason of Micorbac Labs, Attended by 12 physical plant staff and management
   
   iv. Managing Small Environmental Health Safety (EHS) Departments Webinar, April 27, attended by R. Sandieson
   
   v. UCIC Safety Leadership Committee and Annual Board Meeting April 28, attended by R. Sandieson (via conference call) and L. Wetsell.

d. Subcommittee Reports:

e. Hazardous Communication Plan(s) Review and Update – Richard will review the current status and update the committee on next steps by the end of the summer