DATE: February 2, 2010
MEMBERS PRESENT: Pat Ferrey, Jeff Groff, Ken Kensill, Joe Hall, Richard Sandieson

MEMBERS EXCUSED: Tammy Garland
CONSULTANTS: Ken Hanna, Linda Wetsell, Larry Lee

MEETING CAME TO ORDER: 10:05 AM
MEETING ADJORNED: 11:06 AM
SUBMITTED BY: Richard Sandieson

Reading of minutes: Motion to approve by Ken Kensill. Seconded by Joe Hall.

I. OLD BUSINESS
   a. Safety message and policy on bicycle riding on campus.
   b. Emergency message annunciator for Vukovich theater area.
      Update: On hand, awaiting installation
   c. Allegheny Commons Fire Alarm Upgrade
      Update: To be completed this summer
   d. Campus Fire Safety Conference: March 7-9 Columbus Ohio
      Update: Waiting to see if anyone is able to attend.
   e. Risk, Benchmark, and Goals:
      Linda Wetsell reported on the January 14 meeting with Clint Wevodau, the risk consultant from RCM&D.
      i. The questionnaire that the committee completed will be further developed by RCM&D.
      ii. Clint will provide our annual training session.
      iii. We will request that Pat and Linda be added to RCM&D’s mailing list.
      iv. RCM&D has scheduled a series of training webinars for this year. Pat will distribute a list so that we may register individually.

II. NEW BUSINESS
   a. Fall Protection: Railings have been installed around the mezzanine storage areas in the Vukovich Scene Shop.
   b. Committee goals, vision, and areas of importance – Larry Lee led a discussion on the committee’s role in maintaining and improving safety. The discussion centered on the role of the committee and ways that the committee might improve safety education and communication.
      i. Further development of the safety committee’s web page.
      ii. Inside Allegheny page – link on from page with visibility items and links to committee page.
      iii. Safety tip postings on the college website - Monthly, seasonal hazard, and storm watch items posted throughout the year.
iv. Posting training schedule and sharing training with other interested persons.

c. The EPA’s new *Lead Renovation, Repair, and Painting Program* is scheduled to become effective April 22. The new rules require registration, training, tenant notification, and lead-safe work practices in childcare facilities and housing other than dorm rooms.
   i. EPA certified training is being scheduled for physical plant staff.
   ii. Contractors will be required to provide documentation and to follow lead-safe work practices.
   iii. The College will be required to notify tenants of target housing prior to commencement of certain activities. Notifications will require coordinated between Physical Plant and Residence Life departments.


III. STANDING BUSINESS

a. Inspections:
   i. Fire inspections: Update on corrective actions from December inspections. Ken K. will provided a review of inspection reports to give committee some perspective on the issue.

b. Incidents:
   i. Update on theft of video equipment from the library. The library staff will closely monitor the area.
   ii. Quarterly report of incidents and insurance claims was provided by Linda Wetsell.
   iii. Flooding due to debris blocking a storm culvert at the Ravine parking lot. Ken Hanna reported that damage was minor and all issues have been resolved.

c. Training:
   i. *Hearing Protection and Winter Operations training session presented on January 28* was attended by all Physical Plant employees.
   ii. Lab Safety training provided to chemistry teaching assistants.
   iii. Lab safety training will be incorporated into the physics department’s junior seminar. Training will be provided in April.
   iv. Electrical Safety: Electricians viewed a webinar on changes to OSHA and NFPA 70E standard.

  d. Subcommittee Reports: