Safety Committee Meeting Minutes
November 4, 2008

Present: Pat Ferrey, Tammy Garland, Jeff Groff, Joe Miller
Consultants: Ken Hanna, Larry Lee
Guest: Joe Hall, Residence Life

1. Meeting was called to order by Larry Lee (filling in for Committee Chair, Richard Sandieson) at 10:05am
2. Larry shared the Allegheny Emergency Response Plan with members of the committee for their review and possible future discussion topics. Brief discussion regarding campus reaction to the newly created notification system and related warning sirens.
3. The committee received a copy of the 2007 Annual Security Report as dictated by the “Jeanne Cleary Act.”
4. A final handout regarding Transportation led to a discussion on use of the college motor pool and the “Gator License” policy. Is there a need for van training when some college employees will only drive cars? Larry will confirm the policy with Ken Kensill and report back.
5. New Business:
   a. Joe Miller informed the committee that all people considering living in a college house will be provided a complete packet of information on lead paint. Currently, this information is given to faculty and staff, but will include students beginning next year.
   b. Portable Emergency Lighting Generator – committee approved the purchase (4-0) and recommended the generator from Fisher Scientific at a quote of $4,007.
6. Meeting adjourned – 10:50am
7. Next meeting – December 2, 2008

Respectfully submitted by: Jeff Groff
November 5, 2008