DATE: March 4, 2008
MEMBERS PRESENT
Pat Ferrey, Tammy Garland, Jeff Groff, Joe Miller, Ken Kensill, Richard Sandieson
MEMBERS EXCUSED: 
CONSULTANTS: Ken Hanna, Linda Wetsell
GUESTS PRESENT: 
MEETING CAME TO ORDER: 10:00 AM
MEETING ADJORNED: 11:36AM
SUBMITTED BY:

I. OLD BUSINESS
   a. TRAINING:
      i. March 31st training at Westminster College (Slip and Fall)
      ACTION: Linda Wetsell will email list.
   b. LADDER:
      i. A 24’ extension ladder can be used to change light bulbs at Tippie as long as it is equipped with a top guard and rail pads.
      ACTION: It will be supplied to Kevin from Housekeeping.
   c. CALL BOXES
      i. Reported by Ken Hanna that call boxes and lighting is on the list for this summer.
      ii. No information from the city manager on requested lighting.
   d. SIREN BOXES
      i. Ken Kensill passed out information on the pricing of the Federal Signal Informers (inside siren boxes). Linda Wetsell advised it was approved by the committee to do purchase 6 to be placed about the campus.
   e. REGULATIONS:
      i. Committee composition and state requirements were discussed. Joe Miller mentioned that Jim Sommerfield we be a good member along with Scott Choffel. A short discussion followed.
      ii. Audit:
          1. Richard mentioned about new request for information from EPA reviewer.
   f. EVAC CHAIRS
      ACTION: Joe Miller and Ken Kensill will look into the evac chairs to determine what would be the best for our campus and Security vehicles. Information will be brought to next meeting.
   g. SMOKE DETECTORS:
      i. The smoke doors at Henderson Auditorium are done and equipped with over rides.
   h. BUDGET:
i. A motion by Richard to pay for ladder was on the floor, 2nd by Ken Hanna. All approved.

II. NEW BUSINESS
   a. RESPIRATORY PROTECTION:
      i. Is it needed now since there is adequate ventilation?

      ACTION: Richard is to study air quality to see if vents can handle it.

   b. REGULATIONS:
      i. Richard brought up the new Fire Safety regulations for colleges. Ken Kensill stated it will be included in the Clery report so we will meet requirements.

   c. OTHER:
      i. Richard stated that he will be installing an eye wash over at the Wise center because of the chemicals stored for the pool.
      ii. Phosphorus 32 will be used by a new instructor in lab. Richard will meet him and go over safety regulations and licensing.
      iii. Discussion by Linda Wetsell on the composition of the new sub-committees and new employee training.