DATE: February 5, 2008
MEMBERS PRESENT:
Pat Ferrey, Richard Sanieson, Jeff Groff, Tammy Garland, Ken Kensill, Joe Miller
MEMBERS EXCUSED:
CONSULTANTS:
Linda Wetsell, Ron Simko (Sodexho), Kevin Fox (St. Moritz), Ron Clements, Rick Holmgren
GUESTS PRESENT:
Steve Pakosh (Shared Services Loss Control), Angela Tennis (Shared Services)
MEETING CAME TO ORDER: 10:10 AM
MEETING ADJORNED: 10:55 AM
SUBMITTED BY: Joe Miller

I. OLD BUSINESS
   a. ON-CALL BOXES AND STREET LIGHTING
      i.  K. Knesill received costs. We need 6 call boxes - $24,000.
      ii. Street lighting near various residence halls – 1 light @ $2,500 (total of
           $12,500).
      iii. Possibly work with City to do installation of lights.
      iv. Would like to have these project completed during 09-10 budget CMP.
   b. INCIDENT REPORTS – No substantial claims
      i. Workman’s Comp – Several falls. Some serious. Some substantial claims $50-
         100K.
      ii. Slips and falls would be a good educational topic for campus.
      iii. UCIC is doing a presentation at Westminster on slips and falls. We may be able
           to send representatives.
      iv. R. Sandieson
          1. Housekeeping found sharps in animal colony refuse. Faculty sent rules to everyone regarding safety.
          2. Three (3) people from Tippee reported observing an unsafe act regarding changing light bulbs. Scott Choffel and Jim Sumerfield trained in fall protection & safety looked at the situation and recommended using Genie Lift system in future. Fall Safety sub-committee recommended to review safety protection program.

II. NEW BUSINESS
   a. EVAC CHAIR
      i. A. J. Miller – Are we interested in Evac Chair?
      ii. Discussion: Recommended that we find a place of refuge in stairwell. Fire Personnel can go to these locations for people who may be there. Steve Pakosh suggested we get together with fire department to establish areas of refuge.
   b. SIREN UPDATE
i. K. Kensill - Changes are being made to improve audibility.
ii. Need air sirens @ $1,000/siren (total of $6,000).
iii. Tabled vote until we have a chance to review budget. Vote will be done via e-mail/paper vote.

c. MEMBER CERTIFICATION TRAINING
   i. Begins after meeting and continues until noon.