Approval for Course Overload

Fall 2016

You may register for up to 20 credits without special permission.

If you wish to register for more than 20 credits, complete this form, obtain your advisor’s signature, and return the completed form to the Registrar’s Office with the completed, signed Add cards attached.

Registration for 22 or more credits requires both your advisor’s approval and permission from the Registrar, who will review the information on this form along with your academic record and will assess your level of preparedness for the requested overload. You may be required to meet with the Registrar in person, and permission for course overloads may be denied.

Student name (please print):

Student ID number:

**List ALL courses** you want to take this semester. Include the course department &number, course title, and credits that you wish to take. Please note that **this form is not an Add form. YOU MUST STILL SUBMIT AN ADD/SIGNATURE CARD, SIGNED BY THE INSTRUCTOR, FOR EACH COURSE** you wish to add to your current schedule.

 **Course (Dept\*No.)** **Course Title** **Credits**

**TOTAL CREDITS:**

 Advisor Name (print):

 Advisor Signature: Date:

*For office use only*:

Registrar signature: Credits approved: Date: