Importing materials between Sakai sites

Sakai allows you to import materials from one Sakai site to another. These materials can include class resources, tests, forums, etc.

For this tutorial, the site you are importing materials to is referred to as your "Target Site" and the site you are importing materials from is your "Source Site."

Make sure that the tools you wish to import from your Source Site are activated on your Target Site.

To add the appropriate tools, go to your Target Site and select "Site Info."
Next, select "Edit Tools" and place check marks beside the tools you wish to import. Select "Continue" when done, then confirm the tools are correct and select "Finish."

Once the appropriate tools have been added to your Target Site you are ready to import materials from your Source Site.

Under "Site Info" select "Import from Site."
If you would like to start from scratch and replace all pre-existing site data choose 'I would like to replace my data'.

If you would like to merge data from a previous semester with data that is currently in your site choose 'I would like to merge my data'.

Do not select 'I would like to merge my users'.

Place check marks next to the Source Sites you are importing from, select

Finally, select the materials you would like to import and click "Finish."