

NOTICE TO EMPLOYEES



YOUR EMPLOYER, **Allegheny College**, HAS PROVIDED FOR THE PAYMENT OF BENEFITS UNDER THE WORKERS' COMPENSATION ACT OF THIS STATE BY INSURING WITH



Self-Insured Services Company, Inc.
100 Sterling Parkway Suite 111, Mechanicsburg, PA 17050 1-866-288-9290

IN CASE OF WORK-RELATED INJURY

1. If you suffer a work-related injury, your employer or its insurance company must pay for reasonable surgical and medical services and supplies, hospital treatment, orthopedic appliances and prostheses, including training in their use.
2. In order to insure that your medical treatment will be paid by your employer or the insurance company, you must select from one of the licensed physicians or practitioners of the healing arts listed below:

<u>SPECIALTY</u>	<u>PROVIDER NAME & ADDRESS</u>	<u>LOCATION</u>	<u>PHONE</u>
Occupational All Injuries	Meadville ExpressCare and Occupational Medicine	1009 Water Street, Meadville, PA 16335	Phone-(814)-333-5503
Physical Therapy	NovaCare Physical Therapy Alden Physical Therapy PC	1012 Water Street, Meadville, PA 16355 638 Alden Street, Meadville, PA 16335	Phone-(814)-337-2345 Phone-(814)-337-9535
Ophthalmology Eye Injuries	Robert Santora, MD	390 Linden Street, Meadville, PA 16335	Phone-(814)-724-5122 Fax-(814)-724-8276
Orthopedic Skeletal/Bones	Orthopedic Associates of Meadville John Steele, MD (Branch of surgery concerned with the skeletal system (bones))	640 Alden Street, Meadville, PA 16335 1559 Conneaut Lake Road, Meadville, PA 16335	Phone-(814)-724-1252 Fax-(814)-333-9563 Phone-(724)-588-1860 Fax-(724)-588-0853
Chiropractor	David Rusilko, MD Family Chiropractic Health Center Dr Lindsay Arbogast & Dr Jack Vandervort	797 Park Avenue, Meadville, PA 16335 11581 Highway 98, Meadville, PA 16335	Phone-(814)-724-3239 Fax-(814)-724-1110 Phone-(814)-336-3434

3. You must continue to visit one of these persons listed above, if you need treatment, for ninety (90) days from the date of your first visit.
4. After this ninety (90) day period, if you still need treatment and your employer has provided a list as set forth above, you may choose to go to another licensed physician or practitioner of the healing arts for treatment. Your bills will be paid for IF:
 - a. You notify your employer in writing of this action or choice within five (5) days of your visit.
 - b. Your licensed physician or practitioner of the healing arts files reports as required. These reports must be filed within ten (10) days after your first visit and at least once a month for as long as treatment continues.
5. If one of the persons listed above refers you to another licensed specialist, your employer or his insurer will pay the bill for these services.
6. If you are faced with a medical emergency, you may secure assistance from a hospital or physician or practitioner of the healing arts of your choice

ALL INJURIES, NO MATTER HOW MINOR, SHOULD BE REPORTED IMMEDIATELY TO YOUR SUPERVISOR. REMEMBER, IT IS IMPORTANT TO TELL YOUR EMPLOYER ABOUT YOUR INJURY.