

**APPLICATION FORM  
RICHARD KLEEMAN RESEARCH FUND  
ALLEGHENY COLLEGE ART DEPARTMENT**

The Kleeman Fund is intended to support artistic or art historical projects that are ambitious, that are significant to the development of the student's work, and that could not be completed without the support of the Kleeman fund. Applicants need not be art majors. The Art Department may choose to partially fund proposals.

Completed application must be submitted to Rhonda Hershelman, Secretary of the Art Department by the due date listed in the Announcement.

Date:

Name:

Campus P.O. Box:

Local Phone:

e-mail:

Home Address:

Home Phone:

Major:

Class of :

**Please read and sign the following agreement:**

**Within two (2) weeks of completion of the project a written report must be submitted to the Chairperson of the Art Department describing the work resulting from an award, including an accounting, with receipts, describing how the money was spent.**

I understand that the Art Department will expect reimbursement of money granted but not spent on this proposal or which, in the judgement of the Art Department, represents inappropriate expenditures not covered under this proposal.

(Signed)

In the space provided below discuss the project for which you are seeking funding. Your project description should include a discussion of the content and form of your proposed project and an indication of how an award from the Kleeman Fund would enable you to complete a more ambitious project than you could otherwise. Remember, preference will be given to artistic or art historical projects that are ambitious, that are significant to the development of your work, and that could not be completed without the support of the Kleeman Fund! Kleeman funds are not normally awarded to support general course work and therefore your proposal must indicate how the project proposed expands upon work typically done in classes. **Do not attach additional pages!**

Provide a complete, itemized budget for your project in the area below.

Materials and supplies (list each item separately)

Amounts:

Travel (include breakdown of expenses)

Amount:

Printing/Copying

Amount:

Conference, Registration, Other Fees

Amount:

Other (specify)

Amount:

TOTAL BUDGET: \_\_\_\_\_

Date of completion of project (usually the last day of the semester in which you are applying, though travel and research may be awarded for winter or summer break):

Due date for final report (usually within 2 weeks of completion of project):

**Proposals should go to Rhonda Hershelman, Secretary of the Art Department, whose office is located in the art gallery.**

Rev. 9/10/06