3/3/2011 AAC Meeting  
Present: Tahirah Jordan, Alan Bartlett, Jason Ramsey, Jamie Williams, Kelly Boulton, Betsy Rhoades

Since last meeting-  
There was an ad hoc subcommittee meeting that talked about the election process. Last gathering was a conversation about the election process for Spring 2011. The group would like to offer at the next AAC meeting to use the same process of last year.

Jason posted September and December minutes on the website. He is also looking forward to:  
- Meeting with Pat Ferrey about clarification of sick time  
- DGE update on current issues  
- Looking at AAC Agenda  
- Connecting with SAC about summer trilogy

The sustainability subcommittee met about recycling container audit. Working on a campus snapshot of how many bins we have and where they can be located. The subcommittee is looking forward to including student involvement in this process as well as involving sustainability liaisons in each building.

Continued conversation on the Election cluster project-Matt Gullatta is happy to lead this task.

Subcommittee report on professional development is that they have met but nothing has been finalized.

Outstanding issues to work on from January minutes:  
- New hire luncheons  
- Service excellence/mentoring  
- Reporting of sick time  
- Inside hiring processes  
- Parental leave policy  
- Discovery week  
- By law revisions  
- Sustainability  
- College picnic  
- Summer trilogy  
- DGE Connection  
- Re-Visit cluster breakdowns  
- How are policy changes made?

To be done by the group:  
- Need to look at and approve January minutes via email  
- At next meeting-Talk about professional development subcommittee work and elections.

Motion to adjourn-Kelly, Second- Betsy